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**Previous Topic**

- [Configuration and Maintenance of Cisco Unified Presence](#)

Cisco Unified Personal Communicator can be configured to launch an unscheduled web conference from the audio or video conversation window on the following products:

- Cisco Unified MeetingPlace
- Cisco Unified MeetingPlace Express
- Cisco Unified MeetingPlace Express VT
- Cisco WebEx Node for MCS

**Note:** Before you perform the tasks described here, make sure you fully integrate Cisco Unified Personal Communicator with Cisco Unified Communications Manager and Cisco Unified Presence.

- [Configuring Conferencing Servers](#)
- [Configuring Conferencing Profiles](#)

## Configuring Conferencing Servers

**Before You Begin**

- Configure a supported conferencing server.
- Obtain the hostname or IP address, and the port number, of the conferencing server.
- If you are configuring a Cisco WebEx Node for MCS server for conferencing, you will need the Site ID and the Partner ID values assigned to your Cisco WebEx site. If you do not have these values, obtain them from your Cisco Webex administrator.

**Procedure**

1. Perform one of the following actions:

<b>If you want to:</b>	<b>Action</b>
Add a conferencing server	<ol style="list-style-type: none"> <li>1. Select <b>Application &gt; Cisco Unified Personal Communicator &gt; Conferencing Server</b>.</li> <li>2. Select <b>Add New</b>.</li> </ol>
Update a conferencing server	<ol style="list-style-type: none"> <li>1. Find the record. See the Finding a Network Component topic for instructions.</li> <li>2. Edit the record as required.</li> </ol>

2. Enter the conferencing server configuration settings as described in the table below.

<b>Field</b>	<b>Description</b>
Name	<p>Specifies the name of the conferencing server.</p> <p>Maximum characters: 128</p>
Description	<p>Provides a general description of the conferencing server.</p> <p>Maximum characters: 128</p>
Hostname/IP Address	<p>Specifies the IP address or FQDN (Fully Qualified Domain Name) of the conferencing server.</p>
Port	<p>Specifies the port number value for the conferencing server.</p> <p>◇ Enter 80 for HTTP.</p> <p>◇ Enter 443 for HTTPS.</p> <p>Default: 80</p>
Protocol	<p>Specifies the protocol to use when contacting this server. Select one of the following values:</p> <p>◇ HTTP-Selects Hyper ext Transfer Protocol as the standard method for transferring data between the server, Cisco Unified Personal Communicator, and the browser. Select this option if the Cisco Unified MeetingPlace or the Cisco Unified MeetingPlace Express does not have SSL enabled.</p> <p>◇ HTTPS- Selects Hypertext Transfer Protocol over SSL as the method for securely transferring data between the server, Cisco Unified Personal Communicator, and the browser. Select this option if the Cisco Unified</p>

	<p>MeetingPlace or the Cisco Unified MeetingPlace Express server has SSL enabled.</p> <p>Default: HTTP</p>
Server Type	<p>Specifies the conferencing server with which you want to integrate. Select one of the following types:</p> <ul style="list-style-type: none"> <li>◇ MeetingPlace Classic</li> <li>◇ MeetingPlace Express</li> <li>◇ WebEx</li> </ul> <p>Default: MeetingPlace Classic</p> <p><b>Note:</b> If you upgrade an existing Cisco Unified Presence server, the drop-down list may initially default to "Undefined". Select one of the known types of conferencing server from the drop-down list. If you leave the conferencing server as "Undefined", it may slow conferencing performance with Cisco Unified Personal Communicator.</p>
Site ID	<p>If you select Cisco WebEx as the server type:</p> <p>Enter the Site ID number assigned to your Cisco WebEx site. Cisco WebEx provides you with an ID number for your customer site when you deploy the Cisco WebEx product. If you do not have a Site ID number, contact your Cisco WebEx administrator.</p> <p>Maximum characters: 128</p> <p><b>Note:</b> The Site ID field only displays if you select Cisco WebEx as the server type.</p>
Partner ID	<p>If you select Cisco WebEx as the server type:</p> <p>Enter the Partner ID (PID) value assigned to your Cisco WebEx site. Cisco WebEx provides you with a PID when they enable the Cisco WebEx Application Programming Interface (API) on your Cisco WebEx site. If you do not have a PID, contact your Cisco WebEx administrator.</p> <p>Maximum characters: 128</p> <p><b>Note:</b> The Partner ID field only displays if you select Cisco WebEx as the server type.</p>

3. Select **Save**.

**Troubleshooting Tips**

- The Cisco Unified Presence System Troubleshooter has more information about Conferencing integration problems and solutions. Select **Diagnostics > System Troubleshooter**.
- You can also use the System Dashboard to review calendaring integration issues with **Cisco Unified Personal Communicator**. Select **Diagnostics > System Dashboard**.

**Related Topics**

- [How to Find and Delete Components in Cisco Unified Presence Administration](#)
- [Getting More Information](#)

**What To Do Next**

[Configuring Conferencing Profiles](#)

## Configuring Conferencing Profiles

You must create conferencing profiles on Cisco Unified Presence Administration and assign each profile to a primary server.

**Note:** By contrast, a profile in Cisco Unified MeetingPlace or in Cisco Unified MeetingPlace Express defines the privileges and preferences configured for a specific user in this application.

**Before You Begin**

- You must create the conferencing profile before you can add Cisco Unified Personal Communicator licensed users to the application profile.
- You must first specify conferencing server names and addresses before you can select them in this procedure.

**Restrictions**

Conferencing server failover is not supported in Cisco Unified Personal Communicator Release 7.0(1).

**Procedure**

1. Perform one of the following actions:

If you want to:	Action
Add a conferencing profile	1. Select <b>Application &gt; Cisco Unified Personal Communicator &gt; Conferencing Profile</b> . 2. Select <b>Add New</b> .
Update a conferencing profile	1. Find the record. See the Finding a Network Component topic for instructions. 2. Edit the record as required.

2. Enter the conferencing profile configuration settings as described in the table below.

Field	Description
Name	Specifies the name of the conferencing profile.  Maximum characters: 128
Description	Provides a general description of the conferencing profile.  Maximum characters: 128
Primary Conferencing Server	Specifies the primary conferencing server. From the list box, you can select the conferencing server that you have already defined on the system.
Backup Conferencing Server	Specifies the backup conferencing server. From the list box, you can select the conferencing server that you have already defined on the system. You can specify two backup conferencing servers.
Make this the default Conferencing Profile for the system	(Optional) Check so that any new users who are added to the system are automatically placed into this default profile.  <b>Note:</b> Users who are already synchronized to Cisco Unified Presence from Cisco Unified Communications Manager are not added to the default profile. However, once the default profile is created, any users synchronized after that are added to the default profile.

3. Select **Add Users to Profile** to associate users with the conferencing profile.

4. Use the Find and List Users window to find and select users. See the Finding a Network Component topic for instructions.

5. Select **Add Selected** to add the users to the conferencing profile.

6. Select **Close** to exit the Find and List Users window.

7. Select **Save**.

**Related Topics**

- [How to Find and Delete Components in Cisco Unified Presence Administration](#)
- [Getting More Information](#)