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## Configuring the Cisco IP PhoneMessenger Settings

### Before You Begin

Obtain the application username and password that you configured for the Cisco IP PhoneMessenger on Cisco Unified Communications Manager.

### Restriction

The Cisco IP PhoneMessenger application username and password *must match* the configured application username and password on Cisco Unified Communications Manager for the Cisco IP PhoneMessenger service to work properly.

### Procedure

1. Select **Cisco Unified Presence Administration > Application > IP Phone Messenger > Settings**.
2. Select **On** from the Application Status menu.
3. Enter the application username that you configured on Cisco Unified Communications Manager for the Cisco IP PhoneMessenger service.
4. Enter the password that you configured on Cisco Unified Communications Manager for the Cisco IP PhoneMessenger service.
5. Select **Save**.

### Troubleshooting Tips

You can also use the System Dashboard to view enabled Cisco IP PhoneMessenger users in Cisco Unified Presence Administration. Select **Diagnostics > System Dashboard**.

### Related Topics

- [Configuring Cisco IP PhoneMessenger as an Application User](#)
- [Configuring Firewalls to Pass Cisco Unified Personal Communicator Traffic](#)
- [Getting More Information](#)

## Configuring Meeting Notification Settings

The Meeting Notification feature allows users to receive incoming meeting notifications from a Microsoft Outlook calendar on their Cisco IP PhoneMessenger enabled phone. To configure the Meeting Notification feature, you must integrate Cisco Unified Presence with a Cisco Unified MeetingPlace server.

**Note:** Cisco Unified Presence does not support Cisco Unified MeetingPlace Express.

### Before You Begin

Obtain the hostname or IP address for the Cisco Unified MeetingPlace server.

### Procedure

1. Select **Application > Meeting Notification > Settings**.
2. Enter the host name or IP address for the Cisco Unified MeetingPlace server.
3. Enter the port number for the Cisco Unified MeetingPlace server.  
The default port numbers are 80 (SSL disabled) or 443 (SSL enabled).
4. Enter the subject common name for the Cisco Unified MeetingPlace server.

5. Check Use SSL if you want to use Secure Socket Layer (SSL) to communicate with the Cisco Unified MeetingPlace server.

**Note:** If you select to configure a secure connection between Cisco Unified Presence and Cisco Unified MeetingPlace, you must configure certificate exchange between the two servers. You must upload the Cisco Unified MeetingPlace server certificate to Cisco Unified Presence as a sipproxy-trust certificate. Once you have uploaded the certificate to Cisco Unified Presence, you must restart the SIP proxy service.

#### Related Topics

- [Configuring the Cisco IP PhoneMessenger Settings](#)
- [Restarting Proxy Services](#)
- [Getting More Information](#)

## Information to Provide to Users About the Meeting Notification Feature

Provide the following information to your users about setting up the Meeting Notification feature in Microsoft Outlook.

The Meeting Notification feature allows you to receive Microsoft Outlook meeting notifications on your Cisco IP PhoneMessenger phone. To use the Meeting Notification feature, you must set up your meeting invitations in Microsoft Outlook as follows:

- If you schedule a Cisco Unified MeetingPlace meeting, set the Location field on the Microsoft Outlook meeting invite window to:

**MeetingPlace: XXXXXXXX ID: XXXX**

For example, **MeetingPlace: 4761000 ID: 1020** where 4761000 is the meeting bridge number and 1020 is the meeting ID.

- If you schedule a meeting on another supported conferencing server, set the Location field on the Microsoft Outlook meeting invite window to:

**Dial: XXXXXXXX ID: XXXX**

For example, **Dial: 4762000 ID: 2000** where 4762000 is the meeting bridge number and 2000 is the meeting ID.

When the meeting alert message displays on your Cisco Unified IP Phone, you can join the scheduled meeting by pressing **Join**.

If you schedule a Cisco Unified MeetingPlace meeting, you can set Cisco Unified MeetingPlace to call your Cisco Unified IP Phone when the scheduled meeting is about to begin. On your Cisco Unified IP Phone, press **Today's meetings**, select the meeting entry, and press **Callback**.

**Note:** You can turn off the Meeting Notification feature on your Cisco Unified IP Phone. Press **Settings > Meeting Notifications**, and turn off **Enable Meeting Notifications**.

#### **Related Topics**

- *User Guide for Cisco Unified Presence*