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Restrictions for Signing In to the Administration Center

- Only users of type [System administrator](#) or [Attendant](#) can sign in to the Administration Center.
- The preconfigured *admin* profile provides access only to the Administration Center on the Application Server. It does not provide system administrator access to the Web Administration on the Web Server.
- If you configured Directory Service on your system, only users who are authenticated locally by the Cisco Unified MeetingPlace database can access the Administration Center. Specifically, the [isLocalUser](#) setting in the user profile must be set to Yes. This prevents unauthorized access even if external directory passwords are compromised.

Related Topics

- [About User Types in the Administration Center Page References for Cisco Unified MeetingPlace \(A - C pages\)](#) module
- [Configuring Cisco Unified MeetingPlace Directory Service](#) module

Signing In to the Administration Center for the First Time

Procedure

1. Go to **<http://application-server/admin/>**.
2. Enter **admin** for user ID.
3. Enter the password for the [System administrator](#) that you created when you installed the Application Server.
The password is case-sensitive.
4. Select **Sign In**.

Related Topics

- [Recovering the User Password for the Preconfigured Admin Profile](#)
- [Admin Profile](#) in the [Configuring User Profiles and User Groups for Cisco Unified MeetingPlace](#) module
- [Accessibility Features in the Cisco Unified MeetingPlace Administration Center](#) module

What to Do Next

Proceed to [Changing the Passwords for the admin Profile](#) in the [Changing System Administrator Passwords for Cisco Unified MeetingPlace](#) module.