

Main page: [Cisco Unified MeetingPlace, Release 8.0](#)

Up one level: [Reference Information](#)

- [Navigating Menus in the Cisco Unified MeetingPlace Administration Center](#)
- [Displaying Reports As Text](#)

Navigating Menus in the Cisco Unified MeetingPlace Administration Center

You can navigate through the menus in the Administration Center menus by using the keyboard and a mouse.

Operation	Keyboard Shortcut
Enable keyboard control of the menu.	F12
Navigate through the menus.	Up Arrow
	Down Arrow
View submenus.	Enter

Note: Menu items are readable by screen readers.

Displaying Reports As Text

In previous releases, you viewed reports only as graphs. With Cisco Unified MeetingPlace Release 8.0, you can view reports in a textual format, readable by screen readers.

For example, after you create a port utilization report, select **Create Textual Report** to convert the graph into a textual report.