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Restrictions for Upgrading the Web Server Software

- Upgrade the Audio Server before you upgrade the web server software.
- Do not interrupt the upgrade during the automatic system shutdown or reboot.
- If your system has multiple web servers, you must upgrade them all to the same version. You can upgrade them in any order.

Recommendations for Upgrading the Web Server Software

- We recommend that you only upgrade the Web Server software after hours.
- To avoid losing recordings, do not upgrade the Web Server software:
    - ♦ if there are any meetings that are currently in session that have recordings,
    - ♦ if any meetings with recordings have recently ended,

  because the system may not yet have posted the recordings to the attachment and recording page.

- We do not support upgrading the Cisco Unified MeetingPlace Web Server software by using Terminal Services.

Procedure

1. Exit all open applications.
2. Double-click the **CiscoUnifiedMeetingPlaceWebServer.exe** file to start the upgrade procedure.
      The system displays informational screens.
3. Select **Next**.
      The system stops the web master service.
4. Select **Next**.

The system starts copying the files.

The installation wizard continues to install the Cisco Unified MeetingPlace Web Server software.

5. On the Web Server InstallShield Wizard Complete window, select the option to restart the Web Server.

6. Select **Finish**.

The upgrade finishes with a single system reboot.