Table: Notification Template Tags lists and defines the tags that you can use in notification templates. For instructions on modifying a notification template, see Customizing Meeting Notifications from the Cisco Unified MeetingPlace SMTP E-Mail Gateway.

Table: Table A-1 Notification Template Tags

Suggested Label	Tag	Description
This tag is not intended to have a label	<!--#Cisco AttendMeetingHint -->	Inserts any text found in the How to Attend Meeting parameter (located under the Company Information topic in the Configure tab).
Scheduler	<!--#Cisco SchedulerFirstName --> <!--#Cisco SchedulerLastName -->	Inserts the first and last name of the scheduler.
Scheduler phone	<!--#Cisco SchedulerTelephoneNum -->	Inserts the phone number of the scheduler.
Scheduler fax	<!--#Cisco SchedulerFaxNum -->	Inserts the fax number of the scheduler.
Scheduler e-mail	<!--#Cisco SchedulerEmail -->	Inserts the e-mail address of the scheduler.
This tag is not intended to have a label	<!--#Cisco MultiServerHelpText This meeting will be held on the following MeetingPlace systems. Dial the phone number of the system closest to your location. -->	Inserts any text entered after MultiServerHelpText. The suggested text for this tag is displayed in italics. This tag only appears in notifications for multiserver meetings. Use this tag with the ListMultiServers tag below.
Number of ports	<!--#Cisco nLoc -->	Inserts the number of ports in a meeting.
This tag is not intended to have a label	<!--#Cisco ListMultiServers -->	Inserts the name and phone number of the other Cisco Unified MeetingPlace Audio Servers involved in the multiserver meeting. This tag should always follow the MultiServerHelpText tag.
MeetingPlace phone number	<!--#Cisco Mtg_TelephoneNum -->	Inserts the main Cisco Unified MeetingPlace phone number.
This tag is not intended to have a label	<!--#Cisco AltPhoneLabel_1 --> <!--#Cisco AltPhone_1 -->	Inserts the first alternate Cisco Unified MeetingPlace phone number and label.
This tag is not intended to have a label	<!--#Cisco AltPhoneLabel_2 --> <!--#Cisco AltPhone_2 -->	Inserts the second alternate Cisco Unified MeetingPlace phone number and label.

This tag is not intended to have a label	<!--#Cisco AltPhoneLabel_3 --> <!--#Cisco AltPhone_3 -->	Inserts the third alternate Cisco Unified MeetingPlace phone number and label.
Meeting ID	<!--#Cisco MTGID -->	Inserts the meeting ID.
Meeting date	<!--#Cisco Month --> <!--#Cisco Month language=006 --> <!--#Cisco Day --> , <!--#Cisco Year -->	Inserts the date of the meeting. The numeric tag allows language-specific data to be processed in that language. For example, 006 ensures that data such as month and AMPM is processed in Japanese. See Table: Language Mapping for a list of the languages and the numbers to which they are mapped.
Start time (hh:mm)	<!--#Cisco Hour --> : <!--#Cisco Min --> <!--#Cisco AMPM --> <!--#Cisco AMPM language=006 --> <!--#Cisco TimeZone -->	Inserts the start time of the meeting. The numeric tag allows language-specific data to be processed in that particular language. For example, 006 ensures that data such as month and AMPM is processed in Japanese. See Table: Language Mapping for a list of the languages and the numbers to which they are mapped.
Frequency	<!--#Cisco ReOccuringConference --> <!--#Cisco ReOccuringConference language=006 -->	Inserts the frequency (weekly, monthly, and so on), and number of occurrences of the meeting. The numeric tag allows language-specific data to be processed in that language. For example, 006 ensures that data such as month and AMPM is processed in Japanese. See Table: Language Mapping for a list of the languages and the numbers to which they are mapped.
Meeting name	<!--#Cisco TextName -->	Inserts the meeting name.
Meeting length (min)	<!--#Cisco Len -->	Inserts the length of the meeting.
Meeting password	<!--#Cisco C_Password -->	Inserts the meeting password, if one has been assigned.
Meeting description	<!--#Cisco AttList_MeetingDesc -->	Inserts the text that the meeting scheduler entered in the Meeting Description box.
Meeting participants	<!--#Cisco ListInvitees -->	Inserts a list of the participants invited to the meeting.
Who can attend meeting	<!--#Cisco EntryRestriction -->	Inserts who can attend the meeting (anyone, Cisco Unified MeetingPlace users, or invited users).
Screened introduction	<!--#Cisco fScreenedIntroduction -->	Inserts whether participants joining a meeting will be screened for entry by those

		already in the meeting.
Default ability	<!--#Cisco DefaultAbility -->	Inserts whether the meeting is an all-speaker meeting or a lecture-style meeting.
Previous meeting month	<!--#Cisco MonthPrev --> <!--#Cisco MonthPrev language=006 -->	Inserts the month of the previous meeting. The numeric tag allows language-specific data to be processed in that particular language. For example, 006 ensures that data such as month and AMPM is processed in Japanese. See Table: Language Mapping for a list of the languages and the numbers to which they are mapped.
Previous meeting day	<!--#Cisco DayPrev -->	Inserts the day of the previous meeting. Only valid when used in the notifyreschedule.tpl template file.
Previous meeting year	<!--#Cisco YearPrev -->	Inserts the year of the previous meeting. Only valid when used in the notifyreschedule.tpl template file.
Previous meeting hour	<!--#Cisco HourPrev -->	Inserts the hour of the previous meeting. Only valid when used in the notifyreschedule.tpl template file.
Previous meeting minute	<!--#Cisco MinPrev -->	Inserts the minute of the previous meeting. Only valid when used in the notifyreschedule.tpl template file.
Previous meeting time of day	<!--#Cisco AMPMPrev --> <!--#Cisco AMPM Prev language=006 -->	Inserts the time of day of the previous meeting. The numeric tag allows language-specific data to be processed in that particular language. For example, 006 ensures that data such as month and AMPM is processed in Japanese. See Table: Language Mapping for a list of the languages and the numbers to which they are mapped. Only valid when used in the notifyreschedule.tpl template file.
Recurring meeting change	<!--#Cisco AllOrOne -->	Inserts information to tell you whether one or all future meetings in a recurring chain have been changed or cancelled.

		Only valid in the notifyrechedule.tpl and notifycancel.tpl template files.
MeetingNotes	<!--#Cisco MeetingNotesHint -->	Inserts any text found in the How to Access MeetingNotes parameter (located under the Company Information topic in the Configure tab).
Record conference	<!--#Cisco fRecordConference -->	Inserts information on whether or not the meeting is scheduled to be recorded.
Who can access the recording	<!--#Cisco WhoCanListen -->	Inserts who can access the meeting recording (none, anyone, Cisco Unified MeetingPlace users, or invited users).
This tag is not intended to have a label	<!--#Cisco ReschedReason -->	Inserts text that describes what has changed about a previously scheduled meeting, such as a new date, time, or attachment. Only valid when used in the notifyreschedule.tpl template file.
This tag is not intended to have a label	<!--#Cisco MCUServiceCode-->	Inserts the service prefix that appends to the meeting ID to form the video conference ID. Participants using video endpoints must enter this conference ID to join the video portion of the meeting.
This tag is not intended to have a label	<!--#Cisco VideoPhoneMain -->	Inserts the phone number that participants using video endpoints must dial to access Cisco Unified MeetingPlace.
Invited terminals	<!--#Cisco ListTerminals -->	Inserts a list of invited video terminals for the meeting.
Video management	<!--#Cisco RadInSessionCtrlUrl -->	Inserts a hyperlink to Cisco Unified MeetingPlace Video Administration that can be used to provide additional in-session video control functions during a meeting.
Meeting category	<!--#Cisco MeetingCategory -->	Inserts the meeting category selected by the meeting scheduler.

Table: Language Mapping lists the language mapping that you can use in tags.

Table: Table A-2 Language Mapping

Language	Mapping
French	language=004
German	language=005
Japanese	language=006
Spanish	language=014
Portuguese	language=015