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Configuring the Cisco WebEx System Parameters

Use this procedure to configure Cisco Unified MeetingPlace for Cisco WebEx.

Restrictions

- Your deployment must have one Cisco Unified MeetingPlace Web Conferencing server in the DMZ and one behind your firewall, even if all users will be internal.
- Cisco WebEx integration is supported only on specified versions of Cisco Unified MeetingPlace Release 6.0. See the [System Requirements](#) for Cisco Unified MeetingPlace Web Conferencing.

Before You Begin

- You must purchase a contract with WebEx for web conferencing. No Cisco Unified MeetingPlace web conferencing licenses are required if you plan a Cisco WebEx-only deployment.
- If you have just installed or upgraded your Cisco Unified MeetingPlace deployment, verify that internal and external users can schedule, join, and participate (unless you will have a WebEx-only

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- deployment) in normal Cisco Unified MeetingPlace Web Conferencing meetings.
- Verify that your Cisco WebEx representative has configured a site for you on Cisco WebEx.
 - Ask your Cisco WebEx representative for the following values:
 - ◆ Cisco WebEx SiteID
 - ◆ Cisco WebEx PartnerID
 - ◆ Cisco WebEx Hostname
 - ◆ Cisco WebEx Sitename
 - Provide your Cisco WebEx super administrator with the following information:
 - ◆ Site administrator username: Any value is legal except for the Cisco Unified MeetingPlace administrator user ID.
 - ◆ Site administrator password: Any valid password is permitted.
 - ◆ Site administrator e-mail address: Any value is legal.
 - ◆ One of the following two URLs, where *<gateway>* represents the fully qualified domain name of the Cisco MCS web server:

Option	Cisco Unified MeetingPlace TSP Notification URL
Without SSL	http://<gateway>/mpweb/scripts/public/WebExTSP.asp
With SSL	https://<gateway>/mpweb/scripts/public/WebExTSP.asp

Procedure

1. Access the Admin interface of Cisco Unified MeetingPlace Web Conferencing on the DMZ server.
 1. Go to the physical machine or access it via VNC.
 2. Point your browser to http://localhost:8002 .
2. Click **WebEx Configuration**.
3. Enter the following information:
 - ◆ Cisco WebEx SiteID
 - ◆ Cisco WebEx PartnerID
 - ◆ Cisco WebEx Hostname
 - ◆ Cisco WebEx Sitename
 - ◆ Cisco WebEx Admin Username
 - ◆ Cisco WebEx Admin Password
4. Select **Yes** for Is Sales Center available on your site if you have purchased Cisco WebEx Sales Center. **Note:** Cisco WebEx Sales Center is not supported in Cisco Unified MeetingPlace Release 6.0 Maintenance Release 5 and later.
5. Select **Yes** to enable the Cisco WebEx Gateway. The gateway is the component that provides communication between Cisco WebEx and the Cisco Unified MeetingPlace server.
6. Click **Submit**.
7. Restart the Cisco Unified MeetingPlace web services. See [Restarting All Cisco Unified MeetingPlace Web Conferencing Services](#).
8. Access the Admin interface of Cisco Unified MeetingPlace Web Conferencing on the internal web server.
9. Repeat this procedure on the internal web server.

Changing the Cisco WebEx Password

Perform this procedure on both Cisco Unified MeetingPlace Web Conferencing servers to change the original Cisco WebEx administration password.

Procedure

1. Access the Admin interface of Cisco Unified MeetingPlace Web Conferencing.
2. Click **WebEx Configuration**.
3. Click **Enter Password**.
4. Enter the old password.
5. Enter and confirm the new password.
6. Click **Submit**.
7. Stop and restart the Cisco Unified MeetingPlace services to update the changed password. See [Stopping All Cisco Unified MeetingPlace Web Conferencing Services](#) and [Restarting All Cisco Unified MeetingPlace Web Conferencing Services](#).

Modifying User Group Default Settings for Cisco WebEx

The default user group setting for web conferencing provider is Cisco Unified MeetingPlace. The default user group setting for Hide Web Conference Provider is Yes. In this procedure, you use the MeetingTime application to modify the default user group settings.

Cisco recommends that you put all users who need Cisco WebEx scheduling capability into one group.

There are two user profile and group profile settings that need to be configured to enable Cisco WebEx integration for users. These are:

- **Hide Web Conference Provider**-Determines whether the end user can choose a web conferencing provider on the scheduling page. It is set to yes by default for all profiles.
- **Default Web Conference Provider**-Determines the default web conferencing provider that will be used for all meetings scheduled by this user. By default, this is set to 0, which represents the standard Cisco Unified MeetingPlace web conferencing interface. A value of 1 represents Cisco WebEx.

Cisco WebEx Integration Enabled on Server?	Hide Web Conference Provider	Default Web Conference Provider	Scheduling Behavior
No	Cannot configure this setting in MeetingTime. The value is set to yes by default.	Cannot configure this setting in MeetingTime. The value is set to 0 by default.	User does not have a choice to select a web conference provider on the scheduling page. All meetings take place in the traditional Cisco Unified MeetingPlace web conference room.
Yes	Yes	0	User does not have a choice to select a web conference provider on the scheduling page. All meetings take place in the traditional Cisco Unified MeetingPlace web conference room.
Yes	Yes	1	User does not have a choice to select a web conference provider on the scheduling page. All meetings are

			launched as Cisco WebEx. If you only have Cisco WebEx, use this setting.
Yes	No	0	User gets a choice to select a web conference provider on the scheduling page. The default selection is Cisco Unified MeetingPlace. Meetings are launched based on the web conference provider chosen during scheduling.
Yes	No	1	User gets a choice to select a web conference provider on the scheduling page. The default selection is Cisco WebEx. Meetings are launched based on the web conference provider chosen during scheduling.

Before You Begin

- Verify that you have an administrator user ID on the MeetingTime server.
- Create at least one group. See [Adding a New Group](#) for information.
- Complete the tasks in [Configuring the WebEx System Parameters](#) and wait for the services to restart.

Procedure

1. Log in to MeetingTime as an administrator.
2. Click **Administration > Configure**.
3. Click **User Groups**.
4. Click the magnifying glass icon in the Find Records field.
5. Click a group name and click **OK**.
6. Scroll to the Group Defaults section.
7. To enable the Web Conference Provider field on the New Meeting scheduling page:
 - ◆ Click **Hide Web Conference Provider**.
If you do not see this option, wait a few minutes and then start this procedure again.
 - ◆ Place your cursor over the word **Yes** and left-click.
 - ◆ Click **No**.
 - ◆ Click **OK**.
8. To change the default web conference provider from Cisco Unified MeetingPlace to WebEx:
 - ◆ Click **Default Web Conference Provider**.
 - ◆ Place your cursor over the digit 0 and left-click.
 - ◆ Click **1**.
 - ◆ Click **OK**.
9. Click **Save Changes**.
10. Click **File**.
11. Click **Exit** to log out of MeetingTime.

Configure the Guest User Profile to Allow Outdials

Because all Cisco WebEx users are considered guests, you must set the **Can Call Out From Meetings** parameter in MeetingTime for the guest user profile to **Yes**.

See [Worksheet 4-1: Security Parameters](#) and [Creating Guest Profiles](#).

Enabling Audio Recordings from Cisco WebEx

Cisco WebEx calls into the Cisco Unified MeetingPlace system to initiate the recording process. You must configure your Cisco Unified MeetingPlace system to enable this feature.

Before You Begin

- Identify the IP address or hostname of the MeetingTime server.
- Verify that you have an administrator user ID on the MeetingTime server.

Procedure

1. Log in to MeetingTime as an administrator.
2. Click **System Configuration > Telephony Access**.
3. Click **Query**.
4. Configure the main and alternate phone numbers in the General and Video fields in the following format: <country code>-<area code>-<number>. For example, 1-408-1234567.
5. Click **Save Changes**.
6. Click **File**.
7. Click **Exit** to log out of MeetingTime.

See also:

- [Troubleshooting Tips for WebEx Network-Based Recording](#)

Note: Audio recordings from Cisco WebEx are only supported with combined access. This can be configured from MeetingTime by going to the Configure tab and selecting **Port groups > Default access type**.

Configuring the Cisco WebEx Site Settings Page

With the exception of the following, do not change settings in the Site Settings page of the Cisco WebEx Site Administration interface:

Check "Allow user to store personal information for joining meetings and call-back teleconference check box" in order to allow users to save their phone numbers when attending a Cisco WebEx meeting.

If Single Sign On (SSO) is enabled on your Cisco WebEx system, check Cisco WebEx site settings and disable "Require strict password for user accounts" and "Do not allow reuse of the last # passwords" prior to completing this integration.

Customizing Post-Meeting Web Page Settings

By default when a WebEx type web meeting has ended, the meeting close webpage directs to www.cisco.com.

The webpage URL can be modified by the system administrator.

Procedure

1. Sign in to the Cisco Unified MeetingPlace Web Server as an administrator.
2. Open Windows Explorer, and browse to **C:\Program Files\Cisco Systems\MPWeb\HTML**
3. Locate the file called **bu.html**.
4. Copy the file to another location.
5. Right-click and select **Edit**, to edit the file using Notepad.
6. Search for **self.location.href**, and replace **http://www.cisco.com** with your specified URL.
7. Close and save the file called **bu.html**.

Accessing Cisco WebEx Administration Help

You can download or view the Cisco WebEx administration online help from the Cisco WebEx home page.

Procedure

1. Sign in to Web Conferencing.
2. Click **Admin**.
3. Click **WebEx Configuration**.
4. Click **here** at the bottom of the page.
5. Sign into Cisco Web Ex as an administrator.
6. On the left, click **Help**.

Using Cisco Unified MeetingPlace with Cisco WebEx

See the Online Help for Cisco Unified MeetingPlace Web Conferencing Release 6.1.