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System reports provide system configuration information about Cisco Unified MeetingPlace-both the configuration of system hardware and software and the state of installed trunks.

Cisco Unified MeetingPlace offers the following seven system reports:

- [System Options Report](#)
- [Port Attributes Report](#)
- [User Information Report](#)
- [Group Information Report](#)
- [Team Information Report](#)
- [License Information Report](#)
- [Info Capture Report](#)

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System Options Report

The System Options report summarizes the ports, licenses, and options on the system. The report shows:

- The number of access and conference ports installed
- The number of workstation licenses installed
- The installation status of software, recording, scheduling, attachments, and integration application options.

Port Attributes Report

The Port Attributes report shows the status of the installed ports on your server.

User Information Report

The User Information report lists all the active and non-active users by group. Also included are billing code and type of user.

Group Information Report

The Group Information report lists each active and non-active group configured in the system. Also included are billing code and contact user ID for each group.

Team Information Report

The Team Information report provides details on all of the teams defined on the system. The report provides information about the team, such as the following:

- Team name
- Team ID
- Team description
- Whether or not the team is shared
- Last modified date
- The report also provides summary information about the team's members including:
 - First name and last name
 - User ID
 - Profile number
 - Phone number

License Information Report

The License Information report provides details about the Cisco Unified MeetingPlace licenses and system configuration, such as the following:

- Cisco Unified MeetingPlace server type, name, and serial number
- Name, number, and code of each license
- Type and number of each hardware component available for use
- Number of hardware resources actually configured for use
- Information about the Cisco Unified MeetingPlace Audio Server system
- Type and number of integration software installations, with details about each

Info Capture Report

The Info Capture report provides details about the configuration and failure of the system during a particular time period. The generated report can then be given to Cisco TAC to troubleshoot problems.

The report can contain information about the Cisco Unified MeetingPlace 8106 or 8112 only, or include Cisco Unified MeetingPlace integration applications.

Table: Info Capture Report Attributes describes the attributes for the Info Capture report.

Table: Info Capture Report Attributes

Attribute	Description	Default	Choices or Recommendations
Input			
Include Gateway Info?	Whether to include information about Cisco Unified MeetingPlace integration applications.	No	Yes, No
Compress on transfer?	Whether to compress the report information when transferring it from the Cisco Unified MeetingPlace Audio Server database to MeetingTime.	No	Yes, No Because report files can be as large as 100 MB, choose Yes if MeetingTime is connected to Cisco Unified MeetingPlace by modem.
Gateway unit (16-31)	If Include Gateway Info? is <i>Yes</i> , enter the number that corresponds to the gateway (Cisco Unified MeetingPlace integration application) to include in the report. To determine the Gateway Unit value, you can run a license Info Capture report through MeetingTime. (See the License Information Report .) Scroll to the bottom of the report to see the gateway identities.	16	Range is 16-31
Dr. Watson drive (A-Z)	Local drive on the computer on which the Cisco Unified MeetingPlace integration application resides.	C	-
Output			
Output file	Filename of the generated report.	infocap.txt	-
Settings			
Start date	Start date for the report information.	Current date, unless current time is within	-

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		one hour after midnight (in which case, default start date is yesterday)	
Start time	Start time on Start Date for the report information.	One hour earlier than current time	-
End date	End date for the report information.	Current date	-
End time	End time on End Date for the report information.	Current time	-