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Scheduling parameters specify how much flexibility users have in scheduling meetings. Some of these settings also affect disk space. [Table: User Access Parameters](#) shows the parameters that affect user access. (For a complete list of scheduling parameters, see the [Table of Scheduling Parameters](#).)

**Table: User Access Parameters**

| <b>Parameter</b>             | <b>Description</b>  |
|------------------------------|---|
| Max meeting length (min)     | Can be set up to 1440 minutes (24 hours).   |
| Max ports per meeting        | Does not include contingency or floater ports.  |
| Max advance days to schedule | Can be set up to 330 days.  |
| Max agenda recdg (sec)       | Maximum length of a prerecorded agenda.   |
| Max mtg name recdg (sec)     | Maximum length of a meeting name.   |
| Max user name recdg (sec)    | Maximum length of a user name.  |
| Max mtg message length (sec) | Maximum length of a single meeting message in seconds.  |
| Days until mtg stats purged  | Number of days historical meeting data is kept on the system.<br><br>All recordings (In Maintenance Release 3 and later, also attachments) related to the meeting are purged. The system administrator, the attendant, and the meeting contact can purge individual meeting recordings as needed. |