

Scheduling parameters specify how much flexibility users have in scheduling meetings. Some of these settings also affect disk space. [Table: User Access Parameters](#) shows the parameters that affect user access. (For a complete list of scheduling parameters, see the [Table of Scheduling Parameters](#).)

Table: User Access Parameters

Parameter	Description
Max meeting length (min)	Can be set up to 1440 minutes (24 hours).
Max ports per meeting	Does not include contingency or floater ports.
Max advance days to schedule	Can be set up to 330 days.
Max agenda recdg (sec)	Maximum length of a prerecorded agenda.
Max mtg name recdg (sec)	Maximum length of a meeting name.
Max user name recdg (sec)	Maximum length of a user name.
Max mtg message length (sec)	Maximum length of a single meeting message in seconds.
Days until mtg stats purged	Number of days historical meeting data is kept on the system. All recordings (In Maintenance Release 3 and later, also attachments) related to the meeting are purged. The system administrator, the attendant, and the meeting contact can purge individual meeting recordings as needed.