

While your company may already have guidelines for restricting access to its computer systems, we also recommend that you perform the tasks listed in [Table: Security Recommendations for Cisco Unified MeetingPlace Express](#).

**Table: Security Recommendations for Cisco Unified MeetingPlace Express**

Security Recommendation	Where to Find Information
Secure the server's physical location. Keep the server in an area protected by a lock or a card-key system to prevent unauthorized access to the system.	-
Keep the database current. Deactivate or delete the user profiles of employees who leave the company.	<a href="#">How to Change the State of a User Profile</a>
Change the default passwords for the system administrator.	<a href="#">Changing the Passwords for the System Administrator</a>
Complete as many security-related tasks as are appropriate for your user base.	<a href="#">How to Secure Your System</a>
<b>For Release 2.1.x only:</b> Make the password for the mpxadmin user more complex.	<a href="#">Enabling Password Complexity for the mpxadmin User</a>