

While your company may already have guidelines for restricting access to its computer systems, we also recommend that you perform the tasks listed in [Table: Security Recommendations for Cisco Unified MeetingPlace Express](#).

Table: Security Recommendations for Cisco Unified MeetingPlace Express

| Security Recommendation | Where to Find Information |
|--|---|
| Secure the server's physical location. Keep the server in an area protected by a lock or a card-key system to prevent unauthorized access to the system. | - |
| Keep the database current. Deactivate or delete the user profiles of employees who leave the company. | How to Change the State of a User Profile |
| Change the default passwords for the system administrator. | Changing the Passwords for the System Administrator |
| Complete as many security-related tasks as are appropriate for your user base. | How to Secure Your System |
| For Release 2.1.x only: Make the password for the mpxadmin user more complex. | Enabling Password Complexity for the mpxadmin User |