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This page displays meeting notifications that are waiting to be sent by e-mail to users.

| Field | Description |
|----------------|---|
| Meeting ID | Meeting ID, which uniquely identifies the meeting. |
| Date | Date and time of the scheduled meeting. |
| Requestor | User ID of the meeting scheduler. |
| Method | Method by which the meeting notification is sent. Will always be set to e-mail. |
| Mailbox Number | The mailbox number for this particular end user. |
| Description | Description of this e-mail notification. |