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This page is used to send an e-mail message to either a pre-defined user group or to all end users in the Cisco Unified MeetingPlace Express database.

| Field | Description | Value |
|----------|--|--|
| Group | The user group to which you want to send the e-mail blast. | Choose from the drop-down menu of user groups. To send the e-mail blast to all users in the system, choose ----- All -----. Default: ----- None ----- |
| Language | The language in which the e-mail blast is sent. | Choose from the drop-down menu of languages installed on your system. Default: English (US) |
| Subject | The subject of the e-mail blast. | Regular text. Default: Administrator announcement |
| Body | The text in the body of the e-mail blast. | Regular text. Default: blank |

Related Topics

- [Sending E-Mail Blasts](#)