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This section describes the order in which you should install the components of the Cisco Unified MeetingPlace system for Release 7.1. It assumes that you are starting with a fresh system and not updating an existing system.

**Note:** To install Cisco Unified MeetingPlace Release 7.1 MR1, first install Release 7.1 FCS, then upgrade to Release 7.1 MR1. See [How to Upgrade to Cisco Unified MeetingPlace Release 7.1](#).

### Before You Begin

Read the following before you install the Cisco Unified MeetingPlace system:

- [System Requirements](#)
- [Component Compatibility Matrix](#)
- [Planning Your Deployment](#).

### Procedure

Step #	Step Description	Related Topics
1	Install the Cisco Unified MeetingPlace Application Server onto a Cisco MCS.	<a href="#">How to Install the Cisco Unified MeetingPlace Application Server</a>
2	Physically install the Media Server chassis and Audio Blade: <ul style="list-style-type: none"> <li>• Install in the rack.</li> <li>• Attach cables.</li> <li>• Power on the unit.</li> </ul>	<a href="#">Installing the Cisco Unified MeetingPlace Hardware</a>

	<ul style="list-style-type: none"> <li>• Check the front panel indicators.</li> </ul>	
3	<p>Configure the network interface through the serial port connection:</p> <ul style="list-style-type: none"> <li>• Set the IP address, subnet mask, and Ethernet link speed.</li> <li>• Set the SNMP community names.</li> </ul>	<p>"Setting Initial Values for the Media Server" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration</a></p>
4	<p>Install and configure any Video Blades associated with this Audio Blade. There can be up to four.</p> <ul style="list-style-type: none"> <li>• Install the blades.</li> <li>• Set the IP address, subnet mask, and Ethernet link speed.</li> <li>• Set the IP address of the Audio Blade.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Installing the Cisco Unified MeetingPlace Hardware</a></li> <li>• "Setting Initial Values for the Media Server" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration</a></li> </ul>

5	Synchronize the Audio and Video Blades.	"Changing Values for the Media Server" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html</a>
6	Ensure that the time is synchronized between the Media Server and the Application Server.	<a href="#">About Time Zones and Clock Settings</a>
7	(Optional) Configure your Application Server for failover.	<a href="#">How to Set Up a System for Failover (Optional)</a>
8	Install the Cisco Unified MeetingPlace Web Server and Gateway SIM onto a Cisco MCS.	<ul style="list-style-type: none"> <li>• <a href="#">Installing the Cisco Unified MeetingPlace Web Conferencing Server</a></li> <li>• <a href="#">How to Install Cisco Unified MeetingPlace Web Conferencing for a Segmented Meeting Area Deployment</a></li> <li>• <a href="#">Installing Cisco Unified MeetingPlace Web Conferencing in a Load-Balancing Configuration</a></li> </ul>
9	Configure the Application Server from the Cisco Unified MeetingPlace Administration Center.	<i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html</a>
10	Configure the Web Server from the Cisco Unified MeetingPlace Web Interface.	<i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html</a>
11	Configure the software settings for the Cisco Unified MeetingPlace Media Server.	<ul style="list-style-type: none"> <li>• <a href="#">Troubleshooting the Cisco Unified MeetingPlace 3500 Series Media Server</a></li> <li>• "Using the Media Server Administrator (MSA) Interface" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i></li> <li>• "Configuring the Audio and Video Blades" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i></li> <li>• "Configuring the Media Server Using the MSA Interface" module in the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i></li> </ul> <p>See the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html</a></p>
12	(Optional) Configure your system to use Cisco WebEx.	See the <i>Cisco Unified MeetingPlace Release 7.1 Configuration Guide</i> at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/products_installation_and_configuration.html</a>

13	<p>(Optional) Install and configure Cisco Unified MeetingPlace for Microsoft Outlook. This integration allows you to schedule and attend Cisco Unified MeetingPlace meetings from Microsoft Outlook and to receive e-mail notifications in Microsoft Outlook for meetings scheduled from the Cisco Unified MeetingPlace web interface.</p> <p><b>Note:</b> You can only install one e-mail notification integration on a particular Cisco MCS. Choose between Microsoft Outlook and IBM Lotus Notes. To install both e-mail notifications, use two Cisco MCSs.</p>	<ul style="list-style-type: none"> <li>• The Cisco Unified MeetingPlace for Microsoft Outlook integration is installed as part of the Server and Web Server installation. No extra steps are necessary.</li> </ul>
14	<p>(Optional) Install and configure Cisco Unified MeetingPlace for IBM Lotus Notes. This integration allows you to</p>	<p><u>Integrating with IBM Lotus Notes</u></p>

	<p>schedule and attend Cisco Unified MeetingPlace meetings from IBM Lotus Notes and to receive e-mail notifications in IBM Lotus Notes for meetings scheduled from the Cisco Unified MeetingPlace web interface.</p> <p><b>Note:</b> You can only install one e-mail notification integration on a particular Cisco MCS. Choose between Microsoft Outlook and IBM Lotus Notes. To install both e-mail notifications, use two Cisco MCSs.</p>	
15	<p>(Optional) Install and configure Cisco Unified MeetingPlace for Microsoft Office Communicator (MOC). This integration allows you to schedule and attend Cisco Unified MeetingPlace meetings from a MOC client.</p>	<p><u>Integrating with <b>Microsoft Office Communicator</b></u></p>

16	<p>(Optional) Install and configure Cisco Unified MeetingPlace for Jabber Messenger. This integration allows you to schedule and attend Cisco Unified MeetingPlace meetings from a Jabber Messenger client.</p>	<p><u>Integrating with <b>Jabber</b></u></p>
17	<p>(Optional) Install and configure Cisco Unified MeetingPlace for IBM Lotus Sametime Messaging. This integration allows you to schedule and attend Cisco Unified MeetingPlace meetings from an IBM Lotus Sametime client.</p>	<p><u>Integrating with <b>IBM Lotus Sametime Instant Messaging</b></u></p>
18	<p>(Optional) Install and configure IBM Lotus Sametime Web Conference with Cisco Unified MeetingPlace. This integration allows you to provide Sametime users with integrated web and audio conferencing capabilities.</p>	<p><u>Integrating with <b>IBM Lotus Sametime Web Conference</b></u></p>

19	Distribute end-user documentation, such as the <i>End User Guide for Cisco Unified MeetingPlace Release 7.1</i> and the various Quick Start Guides to your end users.	These documents are available at <a href="http://www.cisco.com/en/US/products/sw/ps5664/ps5669/prod_installation_guides_list.html">http://www.cisco.com/en/US/products/sw/ps5664/ps5669/prod_installation_guides_list.html</a> .
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