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## Restrictions for Using IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1

Be sure to communicate the following restrictions to the users who schedule meetings from the IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1 integration:

- You cannot use the IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1 integration with Cisco WebEx.
- Any invitees you add when scheduling from the Lotus Notes client do not display when viewing meeting details from the end-user web interface.
- The method of attending option to "Have system find user" is not supported for users who are invited to a meeting from Lotus Notes.
- IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1 has the following limitations on the number of meeting recurrences that users can schedule:

Meeting recurrence	Maximum number of meetings
Daily	200
Weekly	100
Bi-weekly	50
Monthly	23

## Reviewing System Requirements

Before installing IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1, read [System Requirements](#) for updated system requirements.

## Gathering Installation Values

Gather and record the information below to prepare for your installation of IBM Lotus Notes with Cisco Unified MeetingPlace Release 7.1.

Description	Your Value
The location of the notes.ini file for your IBM Lotus Notes account. This file is usually in C:\Lotus\Notes or C:\Program Files\Lotus\Notes.  <b>Note:</b> The installation program only prompts you for the location of this file if it cannot find it or if it detects more than one .ini file on your system.	
Hostname, IP address, or FQDN of the <i>internal</i> Cisco Unified MeetingPlace Web Server.	
Hostname, IP address, or FQDN of the <i>external</i> Cisco Unified MeetingPlace Web Server.	
Password for the IBM Lotus Notes account on the Domino server.	
URL for the internal Cisco Unified MeetingPlace Web Server (required for the click-to-attend links).	
URL for the external Cisco Unified MeetingPlace Web Server (required for the click-to-attend links).  If you did not install an external Web Server, enter the URL for the internal Web Server.	

## Creating an IBM Lotus Notes Account for the IBM Lotus Notes with Cisco Unified MeetingPlace Gateway

This topic describes how to create an account for the Cisco Unified MeetingPlace for IBM Lotus Notes integration gateway on the Lotus Domino Server. The integration gateway uses this account to access IBM Lotus Notes and to send back-end notifications. You will require a corresponding account on the Cisco Unified MeetingPlace Application Server to ensure the proper functioning of attachments between the Domino and MeetingPlace servers.

### Tips:

- If you have more than one Cisco Unified MeetingPlace Application Server, each with its own installation of the IBM Lotus Notes integration, create an IBM Lotus Notes account for each installation with a unique identifying name, such as MP-Boston or MP-Atlanta.
- If you have created an IBM Lotus Domino server cluster, the MeetingPlace Server Agent (MPSA) database should be created on the Domino server that hosts the IBM Lotus Notes account used for the MeetingPlace integration. After that, MPSA has to be replicated to all Domino servers in the cluster.

- Front-end notifications will go through the respective Domino server directly to MeetingPlace Web server. However, all back-end notifications will be sent through only one Domino server, the one that holds the Cisco Unified MeetingPlace Gateway user mailbox (the Domino that is specified in the MeetingPlace integration).
- On the IBM Lotus Domino side, a user requires only regular user permissions for the IBM Lotus Notes account for the IBM Lotus Notes with Cisco Unified MeetingPlace Gateway.

## Procedure

1. Log in to the IBM Domino Administrator.
2. Click the tab with the name of your domain (for example, CISCO\_Domain).
3. Click the **People & Groups** tab from the Domain tab.
4. Click **People** from the left pane of the People & Groups tab.
5. In the right pane of the People and Groups tab, click the arrow next to the **People** icon to expand the drop-down menu, then choose **Register**.
  - The system displays the Choose a Certifier window if this is the first time that you are registering a new account.
6. Locate and choose the cert.id file.
  - ◆ The default certifier ID is in C:\Program Files\IBM\Lotus\Notes\Domino\Data.
  - ◆ If the path to the cert.id file does not appear next to the Certifier ID button, click **Certifier ID** to open the Choose Certifier ID window.
7. Click **Open**.
8. Click **OK** in the Choose a Certifier window when the cert.id file path is correct.
9. Enter a new password for the certifier ID.
  - The system displays the Register Person window.
10. Check **Advanced** to display all options on the page.
11. Enter **MeetingPlace** in the Last name field.
  - We recommend that you leave the First name field blank. The system automatically populates the ShortName field, based on the First name and Last name values. The value in the ShortName field is used to name the mail database for this user account (for example, mail/MeetingPlace).
12. Enter your password for this account.
13. Click **Password Options**.
14. Adjust your Password Quality Scale in the Password Options window.
15. Check **Set internet password**.
16. Click **OK**.
17. Click **Mail**.
18. Choose **Manager** from the Mail file owner access drop-down list.
19. From the Mail file template list, choose the template that you want to associate with this account, for example **Mail(R8)**. You will later replace this template with the Cisco Unified MeetingPlace mail template.
20. Click the green checkmark button to add this user to the registration queue.
21. Click **Register**.
22. Click **Done**.

## What to Do Next

Make sure that you create a corresponding account on the Cisco Unified MeetingPlace Application Server. The corresponding account must have the same username, password, and email address as you configured for

the gateway account on the Lotus Domino Server. If you do not create a corresponding user account on the MeetingPlace server, attachments between the Domino Server and MeetingPlace server will fail.

## Moving the Mail Templates

Depending on the version of Lotus Domino that you are using, move your mail template to any other directory:

- **Domino 6 or 6.5** -- For Lotus Domino Release 6 or 6.5 users, your mail template is called mail6.ntf.
- **Domino 7** -- For Lotus Domino Release 7 users, your mail template is called mail7.ntf.
- **Domino 8** -- For Lotus Domino Release 8 users, your mail template is called mail8.ntf.