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### Restrictions

- You must have Administrator permissions for the Cisco Unified MeetingPlace Web Server.
- You must install the Cisco Unified MeetingPlace LCS Gateway in the same directory in which you install Cisco Unified MeetingPlace web conferencing. (For example, if you install web conferencing in C:\Program Files\Cisco Systems, also install the Cisco Unified MeetingPlace LCS Gateway in the Cisco Systems directory.)

### Procedure

1. Log in as an administrator to the Cisco Unified MeetingPlace Web Server.
2. Stop the Cisco Unified MeetingPlace web conferencing services.  
See [How to Use the Cisco Unified MeetingPlace Web Conferencing Service](#) for information about starting and stopping services.
3. Stop the Cisco Security Agent for Cisco Unified MeetingPlace service, if applicable.
4. Insert the Cisco Unified MeetingPlace LCS Gateway CD into your CD or DVD-ROM drive.
5. Double-click the setup.exe file.
6. Follow the prompts to install the application.
7. Click **Finish** from the installation complete window.
8. Click **OK** when the system reminds you to configure the Cisco Unified MeetingPlace LCS Gateway.