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Field	Description
Usage Configuration	
Attendant phone	<p>Phone number that callers are routed to if they do not press a number at a voice prompt or press 0 for operator assistance.¹</p> <p>Tip: Make sure that the people at this phone number are available and trained to provide assistance for Cisco Unified MeetingPlace.</p> <p>Restriction: The + character is allowed only as the first character in the field.</p>
24-hour time	<p>Whether to show meeting times by a 24-hour clock.</p> <p>Default: No</p>
Dial attendant on timeout	<p>Whether callers are transferred to the attendant in the following situations:</p> <ul style="list-style-type: none"> • Caller dials 0 for operator assistance. • Caller does not enter a number at a voice prompt. <p>Default: No</p>
Language 1	<p>Enabled languages. The <u>Language 1</u> field sets the default system-wide language.</p> <ul style="list-style-type: none"> • If the languages license is installed, the number of active language fields (up to four fields) is determined by the number of installed languages. • If the languages license is <i>not</i> installed, only the <u>Language 1</u> field appears. <p>Restriction: You must restart² the system to enable or disable a language.</p> <p>Caution! A system restart terminates all existing call connections. Proceed only during a scheduled maintenance period or during a period of extremely low usage.</p> <p>Default: English (US)</p>
Language 2	
Language 3	
Language 4	

Guests can lock and record meetings	<p>If set to No, then guest users cannot lock or record meetings.</p> <p>If set to Yes:</p> <ul style="list-style-type: none"> • Guests can lock meetings. • If the <u>Can record meetings</u> field in the preconfigured <u>Guest Profile</u> is also set to Yes, guests can use the TUI⁷ to start and stop the meeting recording. Guests cannot start and stop recordings from the web meeting room, because only meeting moderators may do so.
Route calls to meeting ID that matches DID	<p>Whether to enable the DID³ feature, which routes incoming calls directly to meetings based on DID and DNIS⁴. When the DID feature is enabled, the caller is routed to the meeting ID that is equal to the DID phone number.</p> <p>See <u>Configuring Direct Inward Dial for Cisco Unified MeetingPlace</u>.</p>
Security	
Minimum profile password length	<p>Number of numeric characters required in the <u>Profile password</u> for each user.</p> <p>Restriction: This field does not apply to Directory Service users. See <u>Configuring Cisco Unified MeetingPlace Directory Service</u>.</p> <p>Default: 5</p>
Change profile password (days)	<p>Frequency, in days, at which the <u>Profile password</u> must be changed in each user profile.</p> <p>A value of 0 means that the <u>Profile password</u> never needs to change.</p> <p>Restriction: This field does not apply to Directory Service users. See <u>Configuring Cisco Unified MeetingPlace Directory Service</u>.</p> <p>Default: 90</p>
Minimum user password length	<p>Number of alphanumeric characters required in the <u>User password</u> for each user.</p> <p>Restriction: This field does not apply to Directory Service users. See <u>Configuring Cisco Unified MeetingPlace Directory Service</u>.</p> <p>Default: 5</p>
Change user password (days)	<p>Frequency, in days, at which the <u>User password</u> must be changed in each user profile.</p> <p>A value of 0 means that the <u>User password</u> never needs to change.</p>

	<p>Restriction: This field does not apply to Directory Service users. See Configuring Cisco Unified MeetingPlace Directory Service.</p> <p>Default: 90</p>
Maximum profile login attempts	<p>Release 7.0.1: Number of consecutive sign-in attempts within a session before a user profile is locked.</p> <p>Release 7.0.2: Number of times that a user may try to:</p> <ul style="list-style-type: none"> • Sign in to Cisco Unified MeetingPlace before the user profile is locked. • Enter a meeting password before the call is transferred to the attendant. If no attendant is available, then the call is disconnected. • Enter a Profile PIN to start a reservationless meeting from the TUI before the user profile is locked. <p>A value of 0 means that there is no limit to the number of attempts.</p> <p>Before reaching the maximum number of attempts, the user can restart the counter by taking one of these actions:</p> <ul style="list-style-type: none"> • Close the browser and open a new one. • End the call to Cisco Unified MeetingPlace and begin a new call. <p>Restriction: Preconfigured user profiles cannot be locked.</p> <p>Default: 3</p>
User locked interval	<p>The amount of time for which a user profile stays locked if the user fails to sign into the Administration Center. The lock expires after the specified period for administrative users but it does not expire for end users. An administrator must manually unlock an end user's user profile.</p> <p>A value of 0 means the user profile stays locked until the System administrator unlocks it.</p> <p>Default: 0</p>
	This field was introduced in Release 7.0.2.
Click-to-Attend Link Configuration	
External web server hostname	<p>FQDN⁵ of the Web Server in the DMZ⁶.</p> <p>Example: meetings.example.com</p>
Internal web server hostname	FQDN of the Web Server on the intranet.

	Example: meetingsint.example.com
SSL enabled on external web server	Determines whether the click-to-attend URLs begin with "https" or "http".
SSL enabled on internal web server	For information about configuring SSL on the Web Servers, see Configuring Cisco Unified MeetingPlace Web Conferencing Security Features .
Access Information	
Label for access phone number 1	<p>Text used to describe the first meeting access phone number that is displayed in the following places:</p> <ul style="list-style-type: none"> • E-mail notifications • Telephone pop-up notification box in the full web meeting room • Cisco Unified IP Phone screens (only when subscribed to the Cisco Unified MeetingPlace service for the PhoneView.) <p>Example: "Dial-In"</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • (For full web meeting rooms only) See Restrictions for Access Phone Numbers and Notification Labels.
Access phone number 1	<p>First meeting access phone number.¹</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • (For Find Me feature with pagers only) Only the characters 0-9, #, and * are processed and sent to pagers at the start of a meeting. See About the Find Me Feature. • The + character is allowed only as the first character in the field.
Label for access phone number 2	<p>Text used to describe the second meeting access phone number.</p> <p>Example: "Toll-Free"</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • (For full web meeting rooms only) See Restrictions for Access Phone Numbers and Notification Labels.
Access phone number 2	<p>Second meeting access phone number.¹</p> <p>Restrictions:</p>

	<ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • The + character is allowed only as the first character in the field.
Label for access phone number 3	<p>Text used to describe the third meeting access phone number.</p> <p>Example: "Internal"</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • (For full web meeting rooms only) See Restrictions for Access Phone Numbers and Notification Labels.
Access phone number 3	<p>Third meeting access phone number.¹</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • The + character is allowed only as the first character in the field.
Label for access phone number 4	<p>Text used to describe the fourth meeting access phone number.</p> <p>Example: "International"</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • (For full web meeting rooms only) See Restrictions for Access Phone Numbers and Notification Labels.
Access phone number 4	<p>Fourth meeting access phone number.¹</p> <p>Restrictions:</p> <ul style="list-style-type: none"> • Changes to this field take effect only after restarting the system.² • The + character is allowed only as the first character in the field.
Reservationless Meetings	
Enable reservationless meetings	<p>Whether reservationless meetings are enabled on the system.</p> <p>Default: Yes</p>
Allow any profiled user to initiate	<p>Whether any profiled user can start a reservationless meeting from the TUI before the meeting owner joins.</p> <p>Release 7.0.1 and 7.0.2(MR1): Options are Yes or No.</p> <p>Default: Yes</p>

	<p>Release 7.0.3 (MR2): The following options apply:</p> <ul style="list-style-type: none"> • No -- Profiled users cannot start a reservationless meeting before the meeting owner joins. • Yes, by pressing 3 -- Profiled users can start a reservationless meeting by pressing 3 on their phones. • Yes, by joining -- Profiled users can start a reservationless meeting by joining the meeting. <p>Default: Yes, by pressing 3</p>
Bill initiator	<p>Who gets billed for each reservationless meeting:</p> <ul style="list-style-type: none"> • Yes -- Bill the user who starts the meeting. • No -- Bill the meeting owner. <p>Restriction: This field is always set to No when the <u>Allow any profiled user to initiate</u> field is set to No.</p> <p>Default: Yes</p>
TUI menu is reservationless only	<p>Whether users can schedule meetings or only start reservationless meetings from the TUI⁷.</p> <p>Default: No</p>
Owner can press 2 in TUI to initiate	<p>Whether meeting owners can initiate reservationless meetings more quickly by skipping the <u>Profile number</u> entry.</p> <ul style="list-style-type: none"> • Yes -- Meeting owner can start a reservationless meeting from the TUI waiting room by pressing 2 and entering the <u>Profile password</u>. • No -- Meeting owner starts the reservationless meeting from the TUI waiting room by pressing 3 and entering both the <u>Profile number</u> and <u>Profile password</u>. <p>If the <u>Allow any profiled user to initiate</u> field is set to Yes, any profiled user may press 3 to start the reservationless meeting with both the <u>Profile number</u> and <u>Profile password</u>.</p> <p>Default: No</p>
Alarms	
Call out on major alarm	<p>Whether the system places a call to the specified phone number¹ if an error condition affects system operation.</p>
Phone number to call on alarm	<p>Recommendation: Yes</p> <p>Restriction: The + character is allowed only as the first character in the field.</p>

	Default: No
Outdial Meetings	
Number of retry attempts	Number of times the system tries to call each person, when dial out is enabled for a meeting. This setting also determines the number of times the system goes through the <u>Find Me</u> sequence for each user. Default: 2
Delay between retries (sec)	Number of seconds between dial-out retries. This setting also determines the number of seconds between each set of <u>Find Me</u> calls. Restriction: The actual time between dial-out attempts may be longer due to network delays. Default: 300
Pager Settings	
Prefix string	Number string required by certain paging services in some counties. Cisco Unified MeetingPlace adds this string at beginning of all pages. Keep this field blank if users' paging services do not require prefix string. Supported characters: 0, 1, 2, 3, #, and *
Suffix string	Number string required by certain paging services in some counties. Cisco Unified MeetingPlace adds this string at the end of all pages. Keep this field blank if users' paging services do not require suffix string. Supported characters: 0, 1, 2, 3, #, and *
<u>Attendant Privileges</u>	
Create user profiles and user groups	
Delete user profiles and user groups	Whether attendants can create, delete, edit, lock, and unlock user profiles and user groups from the Administration Center and MeetingPlace Conference Manager.
Modify user profiles and user groups	Default: Yes
Lock and unlock user profiles	
Run reports	

	<p>Whether attendants can run and view formatted reports in the Administration Center.</p> <p>Default: No</p>
View alarms	<p>Whether attendants can view alarms from the Administration Center.</p> <p>Default: No</p>
End meetings	<p>Whether attendants can end meetings from MeetingPlace Conference Manager and the Cisco Unified MeetingPlace end-user web interface.</p> <p>Default: Yes</p>
Password Complexity Checks	
Password contains characters from at least three classes	<p>Whether each new or modified <u>User password</u> must contain characters from at least <i>three</i> of the following character classes:</p> <ul style="list-style-type: none"> • lowercase letters • uppercase letters • digits • special characters <p>This field was introduced in Release 7.0.2.</p> <p>Default: No</p>
No character in the new password repeated more than three times	<p>Whether each new or modified <u>User password</u> is restricted from containing a character that is repeated more than <i>three</i> times consecutively.</p> <p>This field was introduced in Release 7.0.2.</p> <p>Default: No</p>
Password does not repeat or reverse the user name	<p>Whether each new or modified <u>User password</u> is restricted from being a repeat or the reverse of the <u>User ID</u>.</p> <p>This field was introduced in Release 7.0.2.</p> <p>Default: No</p>
Password is not "cisco", "ocsic" or variation of these	<p>Whether each new or modified <u>User password</u> is restricted from being any variant of "cisco" that was obtained by modifying the order of the characters or by changing the capitalization of any letters.</p> <p>This field was introduced in Release 7.0.2.</p>

	Default: No
Miscellaneous	
Preserve mute status in meetings	Whether to preserve speaker mute status during meetings when users are removed from the floor or placed in the waiting room. This field was called "Preserve mute status" in Release 7.0.1.

Footnotes:

1. The required format for phone numbers is determined by the call-control device for your IP telephony network. Therefore, enter phone numbers in the same format used to dial similar numbers from a phone on the same IP telephony network as Cisco Unified MeetingPlace. For example, if calls within your company are made by dialing the last four digits of a phone number, then enter only the last four digits in Cisco Unified MeetingPlace for internal phone numbers. If, however, you want Cisco Unified MeetingPlace to call a phone in a different area code, then you may need to include 91 and the complete telephone number including the area code.

2. A system restart terminates all existing call connections. Proceed only during a scheduled maintenance period or during a period of extremely low usage. To restart the system, enter `sudo mpx_sys restart` in the CLI. For information about logging into the CLI, see the Using the Command-Line Interface (CLI) in Cisco Unified MeetingPlace module.

NOTE: When you restart the Web Server, all manual changes made to the registry are lost.

3. DID = Direct Inward Dial

4. DNIS = Dialed Number Identification Service

5. FQDN = fully-qualified domain name

6. DMZ = demilitarized zone

7. TUI = telephone user interface

Related Topics

- [Configuring Access Phone Numbers and Notification Labels for Cisco Unified MeetingPlace](#)
- [Configuring Languages for Cisco Unified MeetingPlace](#)
- [Configuring Meetings for Cisco Unified MeetingPlace](#)
- [Configuring Recordings for Cisco Unified MeetingPlace](#)
- [Configuring E-Mail Notifications for Cisco Unified MeetingPlace](#)
- [Configuring Attendant Settings for Cisco Unified MeetingPlace](#)
- [Configuring Call Control for Cisco Unified MeetingPlace](#)
- [Configuring Direct Inward Dial for Cisco Unified MeetingPlace](#)

- Securing the Cisco Unified MeetingPlace System