

**Main page:** [Cisco Unified MeetingPlace, Release 7.0](#)

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**Note:** The first line in the export file specifies the Cisco Unified MeetingPlace version. If you want to import this file or use this file as a template for importing data, then you must *not* modify this line.

**Table: Table 4 Import and Export Data Specifications for Meetings**

Field Name	Description	Size and Type of Value
ConfNum	Unique conference number assigned to this meeting after it was successfully scheduled.  Import requirement: Must be a unique value.	1 to 9 numeric characters
StartTimeOfConf	The date and time for which this meeting is scheduled.	MM/DD/YYYY HH:MM
SchedulerUid	<u>User ID</u> of the meeting owner.  Import requirement: Must be a valid <u>User ID</u> .	0 to 17 alphanumeric characters
ContactUid	<u>User ID of delegate</u> of the meeting owner.  Import requirement: Must be a valid <u>User ID</u> .	0 to 17 alphanumeric characters
DialableConfID	Meeting ID.	0 to 9 ASCII text characters
LastModified	Date and time when the meeting information was last modified.	MM/DD/YYYY HH:MM
OriginallyScheduled	Date and time when this meeting was originally scheduled.	MM/DD/YYYY HH:MM
PartRecordTimeUsed	Amount of time, in seconds, of participant name recordings.	1 to 9 numeric characters
NameRecordTimeUsed	Amount of time, in seconds, of the recorded meeting name.	1 to 9 numeric characters
AgendaRecordTimeUsed	Amount of time, in seconds, of the meeting agenda recording.	1 to 9 numeric characters
VRecordRecordTimeUsed	Amount of time, in seconds, of the meeting recording.	1 to 9 numeric characters

VIntroTimeUsedSecs	Amount of time, in seconds, of the meeting introduction recording.	1 to 9 numeric characters
TName	Meeting subject.	0 to 17 alphanumeric characters
SchedulerTimeZone	<p><u>Time zone</u> of the meeting scheduler.</p> <p>Import requirement: The integer value in the import file must match a value defined by Cisco Unified MeetingPlace. Make sure you use a previously exported value.</p>	0 to 17 ASCII text characters
TAgenda	<i>Not supported.</i>	-
VName	Whether the meeting name was recorded.	Recorded/Not Recorded
VAgenda	Whether the meeting agenda was recorded.	Recorded/Not Recorded
VRecord	Whether the meeting was recorded.	Recorded/Not Recorded
VMeetingIntro	Whether the meeting introduction was recorded.	Recorded/Not Recorded
VoiceStorageEndTime	<p>When the following items for this meeting will be deleted from the Application Server:</p> <ul style="list-style-type: none"> <li>• Voice agenda</li> <li>• Conference name</li> <li>• Meeting introduction</li> <li>• Voice recording</li> <li>• Attachment records</li> <li>• Recorded participant names</li> <li>• Voice storage reservation</li> </ul> <p>This date cannot be changed, and it is set to 7 days after the meeting ends.</p>	MM/DD/YYYY HH:MM
ActSrtTimeOfConf	When the meeting started.	MM/DD/YYYY HH:MM <b>NOTE:</b> if meeting was not attended, field displays time zero (midnight January 1, 1970 converted to server's time zone).
TotConfPortSec	<p>Accumulated number of seconds for all voice ports that were in the meeting.</p> <p>For example, if three ports were in the meeting for 5, 6, and 7 seconds, respectively, then TotConfPortSec = 5 + 6 + 7 = 18.</p>	1 to 9 numeric characters
ActLenOfConf	Actual length of the meeting, in minutes.	1 to 9 numeric characters

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nPartRegistered	Number of users that were either invited to or joined the meeting.	1 to 4 numeric characters
ActnParticipants	Number of users who attended this meeting.	1 to 4 numeric characters
PeakNumberOfParticipants	Peak number of participants in this meeting.	1 to 4 numeric characters
PeakNumberOfPorts	Peak number of voice ports used during this meeting.	1 to 4 numeric characters
OrigNumberOfPorts	Number of voice ports planned for this meeting.	1 to 4 numeric characters
nPartAttemptsAfterConfLocked	The number of participants that tried to join the meeting after it was locked.	1 to 4 numeric characters
ReqLengthOfConf	The requested number of minutes for this meeting.	1 to 4 numeric characters
nPortsRequired	The number of voice ports required for this meeting.	1 to 4 numeric characters
nPartsRequested	The number of participants invited to the meeting.	1 to 4 numeric characters
MaxDaysReOccuring	Number of instances of reoccurrence.  For example, a meeting that occurs monthly for 2 years will have a value of 12.	1 to 9 numeric characters
MeetingJoinRestriction	Who can join the meeting.	Anyone/Users/Invited Users/ None
DefaultAbility	The default speaking ability of uninvited participants in the meeting.  See the <a href="#">SpeakingAbility</a> meeting participant information field.	SPEAKERPLUS/ MUTED SPEAKERPLUS/ SPEAKER/ MUTED SPEAKER/ LISTENER
ReOccuringConference	Frequency of meeting recurrence.  A value of PERMANENT refers to a continuous meeting.	ONCE/DAILY/WEEKLY/ MONTHLY/WEEKDAYS/ PERMANENT/BIWEEKLY/ MONTHLYBYDAYOFWEEK1/ MONTHLYBYDAYOFWEEK2/ MONTHLYBYDAYOFWEEK3/ MONTHLYBYDAYOFWEEK4/ MONTHLYBYDAYOFWEEKLAST/ SPECIFIEDWEEKDAYS
MtgNoteRestriction	<i>Not supported.</i>	-
fPasswordRequired	Whether the meeting requires a password.	Yes/No
fNamedIntroduction	Announcement played when participants join the meeting.	Beep/BeepName/None
fNamedDisconnect	Announcement played when participants leave the meeting.	Beep/BeepName/None
fScreenedIntroduction	<i>Not supported.</i>	-
fRecordConference	Whether this meeting is recorded.	Yes/No

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fPosted	Whether the recording of this meeting is posted.	Yes/No
fQuickMtgEntryAllowed	<i>Not supported.</i>	-
fPasswordRequiredOnOD	Whether dial-out participants must enter <u>Profile passwords</u> before being admitted into the voice meeting.	Yes/No
nUserVUIMtgNotesAccesses	<i>Not supported.</i>	-
nUserGUIMtgNotesAccesses	<i>Not supported.</i>	-
nGuestMtgNotesAccesses	<i>Not supported.</i>	-
SchedulingClient	<i>Not supported.</i>	-
CurAttRefID	<i>Not supported.</i>	-
CurNumDataAtt	<i>Not supported.</i>	-
CurNumVoiceAtt	<i>Not supported.</i>	-
CurVoiceAttSpace	<i>Not supported.</i>	-
CurDataAttSpace	<i>Not supported.</i>	-
nVoiceAttAdded	<i>Not supported.</i>	-
nDataAttAdded	<i>Not supported.</i>	-
PeaknVoiceAtt	<i>Not supported.</i>	-
PeaknDataAtt	<i>Not supported.</i>	-
PeakAttVoiceSpace	<i>Not supported.</i>	-
PeakAttDataSpace	<i>Not supported.</i>	-
CurAttNameHeaderSpace	<i>Not supported.</i>	-
MaxAttachments	Maximum number of attachments for this meeting.	1 to 9 numeric characters
fBAgendaAttAvail	<i>Not supported.</i>	-
fAutoStartRecord	Whether the system automatically starts recording the meeting.	Yes/No
fDisableRollCall	<i>Not supported.</i>	-
SendNotAboutMtgs	Whether an e-mail notification was sent when this meeting was scheduled.  Notifications are never sent for reservationless meetings.	Yes/No
AutoDistributeAtt	<i>Not supported.</i>	-
DefNotPriority	Priority given to the e-mail notifications sent when this meeting is scheduled.	Low/Normal/Urgent
SendNotAboutMtgChngs	Whether e-mail notifications are sent when the following meeting parameters change:  <ul style="list-style-type: none"> <li>• Date or time</li> <li>• Password</li> <li>• Meeting ID</li> <li>• List of invitees</li> </ul>	Yes/No
SendInviteListWithNot	Whether to include a list of meeting invitees in e-mail notifications for this	Yes/No

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	meeting.	
SendMtgPwdWithNot	Whether to include the meeting password in e-mail notifications for this meeting.	Yes/No
fUsedBlastOutdial	Whether the system dials out to <i>all</i> meeting invitees.	Yes/No
BillCode	<u>Billing code</u> applied to this meeting.	0 to 18 alphanumeric characters
fTAgendaAttAvail	<i>Not supported.</i>	-
fVAgendaAttAvail	<i>Not supported.</i>	-
PriUnitNum	<i>Not supported.</i>	-
PriSiteNum	<i>Not supported.</i>	-
concurrentquestions	<i>Not supported.</i>	-
announceqarr	<i>Not supported.</i>	-
announceqdep	<i>Not supported.</i>	-
fqnadisabled	<i>Not supported.</i>	-
fautoproenabled	<i>Not supported.</i>	-
fstartpeopleinwr	<i>Not supported.</i>	-
numdataparts	<i>Not supported.</i>	-
fchatsession	<i>Not supported.</i>	-
fismtgseminartype	<i>Not supported.</i>	-
fallowguestview	Whether this meeting is publicly listed in the end-user web interface.	Yes/No
tottimesfgiven	<i>Not supported.</i>	-
qnanotify	Whether to play an instructional Q&A prompt as people join this meeting.	Yes/No
PeakVRecordTimeUsed	Peak number of recording seconds used by a meeting over its lifetime. A historical statistic used for billing purposes.	1 to 9 numeric characters
MPCConnectionType	<i>Not supported.</i>	-
nRemoteServersRegistered	<i>Not supported.</i>	-
TotnRSsInvited	<i>Not supported.</i>	-
ActnRSs	<i>Not supported.</i>	-
PeakNumberOfRSs	<i>Not supported.</i>	-
allowguestoutdial	Whether guest users can dial out from this meeting.	Yes/No
TotDCConfPortSec	Total number of seconds that the web meeting room was used by this meeting.	1 to 9 numeric characters
VLanguage	Meeting language, which is used for voice prompts that are heard by <i>all</i> meeting participants.	0 to 128 alphanumeric characters
EncryptedConfPwd	Encrypted meeting password.	0 to 17 alphanumeric characters
StartDateTimeOfConfGMT	Date on which the meeting is scheduled to occur.	MM/DD/YYYY
fEndMtgWarn		Yes/No

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	Whether the end-of-meeting announcement is played in this meeting.	
fMtgExtendPrompts	Whether meeting-extension announcements are played in this meeting.	Yes/No
ActSrtTimeOfDataConf	Date and time at which the web meeting room meeting started.  <b>Note:</b> If this is a voice-only meeting (no web meeting room), this field displays a dummy value.	MM/DD/YYYY HH:MM
ActLenOfDataConf	The actual length of the web meeting, in minutes.	1 to 9 numeric characters
ConfExtensionFailCode	Failure code that indicates why an attempted meeting extension failed. See <a href="#">Table: Failure Code Reference: Scheduling Failures Information</a> .  If there were no attempts to extend the meeting, then this value is 0.	1 to 6 numeric characters
NumSuccConfExtensions	Number of times that the meeting was successfully extended.	1 to 9 numeric characters
MeetingType	Descriptor for meetings.  <ul style="list-style-type: none"> <li>• 0-Scheduled non-lecture-style</li> <li>• 1-Reservationless</li> <li>• 2-Reserve All Ports (RAP)</li> <li>• 3-Scheduled lecture-style</li> <li>• 4-Web only</li> </ul>	Numeric-range is 0 to 4
RsvnlessStartID	<u>User ID</u> of the person who initiates the reservationless meeting.  This field applies only to reservationless meetings.	0 to 17 alphanumeric characters
OutdialFirstCall	Whether the system dials out to all invitees after the first person joins the meeting.  This field applies only to continuous meetings, which can be scheduled only by system administrators.	Yes/No
nVideoPortsReq	The number of video ports required for this meeting.  Import restriction: This value cannot exceed the number of licensed ports.	1 to 4 numeric characters
ActNumVideoPorts		1 to 4 numeric characters

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	Number of video participants in this meeting.	
TotVideoPortSecs	Total number of seconds that video endpoints were in the meeting.  For example, if three video endpoints attended the meeting for 5, 6, and 7 seconds, respectively, then TotVideoPortSec = 5 + 6 + 7 = 18.	1 to 9 numeric characters
AllowInternetAccess	Whether the meeting is accessible by anyone on the Internet and appears on the external Web Server.	Yes/No
nDCPortsRequired	Number of web ports required for this meeting to be scheduled.  Import restriction: This value cannot exceed the number of licensed ports.	1 to 4 numeric characters
meetingInvitees	List of <u>User IDs</u> or e-mail addresses of meeting invitees, separated by a semicolon (;).  Example: user1;user2@example.com;user3;user4  Import restriction: The number of invitees cannot exceed the value in the <u>Maximum ports per scheduled meeting</u> field on the <u>Meeting Configuration Page</u> .	Alphanumeric characters
allowVideoConf	Whether video is enabled for this meeting.	Yes/No
external	Identical to <u>AllowInternetAccess</u> .	Yes/No
videoTypeId		
videoTypeName		
videoMinBitRate	<i>Not supported.</i>	-
videoMaxBitRate		
videoCodec		
OrigNvideoPorts	Number of originally scheduled video ports.	1 to 4 numeric characters

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fMeetingTemplateID	Number that identifies the meeting template used for this meeting. The meeting template specifies the web meeting room layout.	Any numeric value up to 9 characters
fWebOnly	Whether participants are allowed to enter only the web meeting room (no audio participants).	Yes/No
fAllowAnyoneToView	Whether anyone can search to find this meeting through the end-user web interface.  If set to No, then even system administrators will not be able to see the meeting.	Yes/No

**Related Topics**

- [Exporting Meetings](#)
- [Scheduling Meetings by Import](#)
- [Canceling Meetings by Import](#)