

[Cisco Unified MeetingPlace, Release 7.0 > Installation > How to Upgrade to Cisco Unified MeetingPlace Release 7.0.3 > How to Upgrade the Application Server > How to Upgrade the Web Server > Upgrading the Cisco Unified MeetingPlace 3500 Series Media Server Software > Upgrading Microsoft Outlook for Cisco Unified MeetingPlace](#)

**Tip:** We recommend that you upgrade your Cisco Unified MeetingPlace system during a time when there is not much meeting traffic, for example, over a weekend or a period of extended downtime.

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## Upgrading to Release 7.0.3: Overview

The following table provides a high-level overview of the tasks required to upgrade Cisco Unified MeetingPlace from Release 7.0.2 (MR1) to 7.0.3 (MR2).

**Tip:** Either **PRINT** this page or keep this browser window open so that you have easy access to this overview table. You will need to return to this page at various times during the upgrade procedure.

### Procedure

Task	Description and Related Topics
1. Notify end users of the planned upgrade and system downtime.	--
2. Download all of your software.	For detailed steps, see <a href="#">Downloading the Release 7.0 Software</a> .
Required:	<b>Note:</b> The Cisco Unified MeetingPlace for IBM Lotus Sametime Web Conference installer is part of the Cisco Unified MeetingPlace Application Server software. See <a href="#">Deploying the Cisco Unified</a>

<ul style="list-style-type: none"> <li>• Release 7.0.3 Prerequisite Package</li> <li>• Application Server Release 7.0.3</li> <li>• Audio Blade Release 7.0.3</li> <li>• Video Blade Release 7.0.3</li> </ul> <p>Optional (depending on your configuration):</p> <ul style="list-style-type: none"> <li>• Web Conferencing Release 7.0.3 (including Web Conferencing Backup Wizard Release 7.0.3 and CSA download)</li> <li>• Cisco Unified MeetingPlace for Lotus Notes Release 7.0.3</li> <li>• Cisco Unified MeetingPlace for Jabber Release 7.0.3</li> </ul>	<p><a href="#">MeetingPlace for IBM Lotus Sametime Web Conference Installer</a> for download instructions.</p>
<p>3. Upgrade the Application Server.</p>	<p>In this step, you will do the following:</p> <ol style="list-style-type: none"> <li>1. Apply the relevant hotfixes and dependencies to the Application Server.</li> <li>2. Upgrade the Application Server based on your deployment.</li> </ol> <p><b>Note:</b> Upgrading the Application Server automatically upgrades your Cisco Security Agent version to Release 6.0.</p> <p>For detailed steps, proceed to <a href="#">How to Upgrade the Application Server</a>.</p> <p><b>Tip:</b> Keep this Overview page available by opening the link in a separate browser window.</p>
<p>4. Upgrade the Web Server.</p>	<p>In this step, you will do the following:</p> <ol style="list-style-type: none"> <li>1. Apply the relevant hotfixes and patches to the Web Server.</li> <li>2. Upgrade the Web Server.</li> <li>3. Upgrade the Cisco Security Agent on the Web Server.</li> </ol> <p>For detailed steps, proceed to <a href="#">How to Upgrade the Web Server</a>.</p> <p><b>Tip:</b> Keep this Overview page available by opening the link in a separate browser window.</p>

5. Upgrade the Media Server.	<p>In this step, you will upgrade the Cisco Unified MeetingPlace 3500 series Media Server, including Audio Blades and Video Blades.</p> <p>For detailed steps, proceed to <a href="#">Upgrading the Cisco Unified MeetingPlace 3500 Series Media Server Software</a>.</p> <p><b>Tip:</b> Keep this Overview page available by opening the link in a separate browser window.</p>
6. Upgrade the Microsoft Outlook for Cisco Unified MeetingPlace integration.	<p><a href="#">Upgrading Microsoft Outlook for Cisco Unified MeetingPlace</a></p> <p><b>Tip:</b> Keep this Overview page available by opening the link in a separate browser window.</p>
7. Test that the upgraded system works correctly.	--
8. Inform end users that the system has been successfully upgraded.	--

## Downloading the Release 7.0 Software

### Downloading the Release 7.0.3 Prerequisite Package

1. Go to the Cisco software download page at [Version/Option&treeName=Voice%20and%20Unified%20Communications&modelName=Cisco%20Unified%20](#)  
If the link in Step 1 does not work, go to <http://www.cisco.com/cisco/web/download/index.html> then navigate to the software by selecting **Voice and Unified Communications > Unified Communications Applications > Conferencing > Cisco Unified MeetingPlace > Cisco Unified MeetingPlace 7.0 > Unified MeetingPlace Application Server > 7.0(3)**.
2. Select **Unified MeetingPlace Application Server > 7.0(3)**.
3. Click **Download Now**.
4. Extract the files on your local system.

#### Notes:

- Information regarding when to install specific hotfixes and patches is described in the relevant upgrade and migration section.

#### Related Topics

- [How to Upgrade the Application Server](#)
- [How to Upgrade the Web Server](#)
- [Upgrading the Cisco Unified MeetingPlace 3500 Series Media Server Software](#)
- [Upgrading Microsoft Outlook for Cisco Unified MeetingPlace](#)

## Downloading the Application Server Upgrade

1. Go to the Cisco software download page at [Version/Option&treeName=Voice%20and%20Unified%20Communications&modelName=Cisco%20Unified%20](#)  
If the link in Step 1 does not work, go to <http://www.cisco.com/cisco/web/download/index.html> then navigate to the software by selecting **Voice and Unified Communications > Unified Communications Applications > Conferencing > Cisco Unified MeetingPlace > Cisco Unified MeetingPlace 7.0 > Unified MeetingPlace Application Server**.
2. Select your software release.
3. Download the file.  
**Tip:** To note the file checksum, click **Add to Cart** next to the item you want to download, then click the **Download Cart** link in the upper right corner. Expand the item for details including the file checksum. When ready, click **Proceed with Download**.

## Related Topics

- [How to Upgrade the Application Server](#)

## Downloading the Media Server Upgrade (Audio Blade and Video Blade)

1. Go to the software download page at [Version/Option&treeName=Voice%20and%20Unified%20Communications&modelName=Cisco%20Unified%20](#)  
If the link in Step 1 does not work, go to <http://www.cisco.com/cisco/web/download/index.html> and navigate to **Voice and Unified Communications > Unified Communications Applications > Conferencing > Cisco Unified MeetingPlace > Cisco Unified MeetingPlace 7.0**.
2. Select your software type and software release.
  - You can find Audio blade upgrade software under **Unified MeetingPlace Audio Blade**.
  - You can find Video blade upgrade software under **Unified MeetingPlace Video Blade**.
3. Download the upgrade file.
  - The naming convention for software upgrades is *<blade type>\_Upgrade\_<release\_number>.exe*.
  - **Caution!** Do not use any software that is labelled for Cisco Unified *Videoconferencing* MCU or EMP. That software does not apply to Cisco Unified MeetingPlace Release 7.0. If you try to use it, it will not load.

## Related Topics

- [Upgrading the Cisco Unified MeetingPlace 3500 Series Media Server Software](#)

## Downloading the Web Conferencing Upgrade

1. Go to the Cisco software download page at <http://tools.cisco.com/support/downloads/go/ImageList.x?reIVer=7.0%283%29&mdfid=278816725&sftType=Me>

If the link in Step 1 does not work, go to

<http://www.cisco.com/cisco/web/download/index.html> and navigate to **Voice and Unified Communications > Unified Communications Applications > Conferencing > Cisco Unified MeetingPlace > Cisco Unified MeetingPlace Web Conferencing**.

2. Download the files.

**Tip:** To note the file checksums, click **Add to Cart** next to the items you want to download, then click the **Download Cart** link in the upper right corner. Expand each item for details including the file checksum. When ready, click **Proceed with Download**.

## Related Topics

- [How to Upgrade the Web Server](#)

## Downloading the Cisco Unified MeetingPlace for Lotus Notes or Jabber Upgrade

1. Go to the Cisco software download page.

- ◆ To download the Lotus Notes integration software, go to

<http://tools.cisco.com/support/downloads/go/PlatformList.x?sftType=MeetingPlace+Lotus+Notes+Software>

- ◆ To download the Jabber integration software, go to

<http://tools.cisco.com/support/downloads/go/Model.x?mdfid=280730934&mdfLevel=SoftwareVersion/O>

2. Choose your software version.

3. Click **Download Now** to download the file.

## Related Topics

- [Integrating with IBM Lotus Notes](#)
- [Integrating with Jabber](#)

## Related Topics

- [How to Migrate to Cisco Unified MeetingPlace Release 7.0.1 or 7.0.2](#)
- [How to Migrate to Cisco Unified MeetingPlace Release 7.0.3](#)
- [How to Upgrade to Cisco Unified MeetingPlace Release 7.0.2](#)