

**Main page:** [Cisco Unified MeetingPlace, Release 7.0](#)

Use this procedure if you know the current Media Server Administration password and want to change it.

**Note:** If you do not know the current Media Server Administration password and need to reset it, use the **resetmsapassword** command in the CLI. See the "Operating System Commands" topic in the *Configuration Guide for Cisco Unified MeetingPlace Release 7.0* or the online help in the administrator interface.

#### Procedure

1. Log in to the Cisco Unified Media Server Administration. See [Logging in to the Media Server Administration](#).
2. Select **My Profile** from the left panel.
3. Click **Modify Password**.
4. Enter the current password.
5. Enter a new password.
6. Confirm the new password.
7. Click **OK** in the Modify Password dialog box.
8. Click **OK** in the My Profile page.
9. Click **Logoff**.  
The system displays the Cisco Unified Media Server Administration log-in page.
10. Log in using the new password.