

**Main page:** [Cisco Unified MeetingPlace, Release 7.0](#)

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The Billing Report page provides billing information for all meetings held in the specified date range. To find this page, click **Reports > Billing Report**.

**Table: Field Reference and Output Field Reference: Billing Report Page**

<b>Field</b>	<b>Description</b>
Report type	Output format, either text or HTML.
Destination	Output destination. For restrictions and recommendations for each option, see <a href="#">Reports and Exported Data</a> .
Billing code	See <a href="#">Billing code</a> .
Start date	Default: yesterday (mm/dd/yyyy)
End date	Default: today (mm/dd/yyyy)
Billing rate (voice)	Billing rate, in cents, used to calculate the usage cost for voice meetings. Default: 20
Billing rate (full web)	Billing rate, in cents, used to calculate the usage cost for full web meetings. Default: 20
Billing rate (lite web)	Billing rate, in cents, used to calculate the usage cost for lite web meetings. Default: 20
Billing rate (video)	Billing rate, in cents, used to calculate the usage cost for video meetings. Default: 20
<b>Check Boxes and Output Fields</b>	
Show all fields	Displays all fields in the report output. Unchecking this clears all check boxes, except <a href="#">Billing code</a> , <a href="#">Owner ID</a> , and <a href="#">Meeting ID</a> .
Billing code	<i>Display only.</i> See <a href="#">Billing code</a> .
Owner ID	<i>Display only.</i> <a href="#">User ID</a> of the meeting owner.
Owner name	<a href="#">Last name</a> and <a href="#">First name</a> of the meeting owner.

	This field was called "Scheduler ID" in Release 7.0.1.
Date/time	Date and time the meeting started.
Meeting ID	<i>Display only.</i> Meeting ID, which uniquely identifies the meeting.
Voice minutes	Number of minutes used for all voice meetings.
Voice cost	Cost of all voice meetings. Calculated by multiplying the <u>Voice minutes</u> output field by the value configured in the <u>Billing rate (voice)</u> field.
Full web minutes	Number of minutes used for all full-web meetings.
Full web cost	Cost of all full-web meetings. Calculated by multiplying the <u>Full web minutes</u> output field by the value configured in the <u>Billing rate (full web)</u> field.
Lite web minutes	Number of minutes used for all lite web meetings.
Lite web cost	Cost of all lite web meetings. Calculated by multiplying the <u>Lite web minutes</u> output field by the value configured in the <u>Billing rate (lite web)</u> field.
Video minutes	Number of minutes used for all video meetings.
Video cost	Cost of all video meetings. Calculated by multiplying the <u>Video minutes</u> output field by the value configured in the <u>Billing rate (video)</u> field.
Total cost	Sum of the <u>Voice cost</u> , <u>Full web cost</u> , <u>Lite web cost</u> , and <u>Video cost</u> .
<b>Additional Output Fields</b>	
Total Meeting Stats User <User ID>	Total sum of the following fields for the specified end user: <ul style="list-style-type: none"> <li>• <u>Voice minutes</u></li> <li>• <u>Voice cost</u></li> <li>• <u>Full web minutes</u></li> <li>• <u>Full web cost</u></li> <li>• <u>Lite web minutes</u></li> <li>• <u>Lite web cost</u></li> <li>• <u>Video minutes</u></li> <li>• <u>Video cost</u></li> <li>• <u>Total cost</u></li> </ul>
Total Meetings for User <User ID>	Total number of meetings billed to the specified end user.
Total Meeting Stats for Bill Code <Billing Code>	Sum of the following fields for all end users assigned to the specified billing code: <ul style="list-style-type: none"> <li>• <u>Voice minutes</u></li> <li>• <u>Voice cost</u></li> <li>• <u>Full web minutes</u></li> <li>• <u>Full web cost</u></li> <li>• <u>Lite web minutes</u></li> <li>• <u>Lite web cost</u></li> <li>• <u>Video minutes</u></li> <li>• <u>Video cost</u></li> <li>• <u>Total cost</u></li> </ul>
Total Meetings for Bill Code <Billing Code>	Total number of meetings billed to this billing code.

**Related Topics**

- [Running Reports and Exporting Data from Cisco Unified MeetingPlace](#)