

**To Uninstall Web Conferencing Software**

1. From the Windows Start menu, choose **Settings > Control Panel > Add/Remove Programs** .
2. From the Add/Remove Programs window, click **Cisco Unified MeetingPlace Web Conferencing** .
3. Click **Change/Remove** .
4. When prompted to completely remove Web Conferencing and all its components, click **Yes** .
5. From Windows Explorer, manually delete the storage locations for converted audio files (for example, drive:\wma\_files).